



## 8 Why are you requesting the amendment?

You must explain why you made the mistake or why you are requesting the amendment and include specific details of what is being adjusted. We may use this information to assess or reduce any penalties or interest charges that might apply.

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## 9 What is the year shown on the tax return you want to amend? For example 2010

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➤ Use a separate form for each financial year

## 10 What information do you want to amend?

### AMENDMENT 1

Question number from tax return (if applicable) ..... Alpha label on tax return .....

Label description (eg, salary or wages, work related car expenses, zone rebate) .....

Amount of adjustment \$ ..... Include or exclude (+ or -) ..... Claim type code letter (if required) ..... ➤ Refer to relevant claim type in Taxpack for code letter.

### AMENDMENT 2

Question number from tax return (if applicable) ..... Alpha label on tax return .....

Label description (eg, salary or wages, work related car expenses, zone rebate) .....

Amount of adjustment \$ ..... Include or exclude (+ or -) ..... Claim type code letter (if required) ..... ➤ Refer to relevant claim type in Taxpack for code letter.

### AMENDMENT 3

Question number from tax return (if applicable) ..... Alpha label on tax return .....

Label description (eg, salary or wages, work related car expenses, zone rebate) .....

Amount of adjustment \$ ..... Include or exclude (+ or -) ..... Claim type code letter (if required) ..... ➤ Refer to relevant claim type in Taxpack for code letter.

### AMENDMENT 4

Question number from tax return (if applicable) ..... Alpha label on tax return .....

Label description (eg, salary or wages, work related car expenses, zone rebate) .....

Amount of adjustment \$ ..... Include or exclude (+ or -) ..... Claim type code letter (if required) ..... ➤ Refer to relevant claim type in Taxpack for code letter.

### AMENDMENT 5

Question number from tax return (if applicable) ..... Alpha label on tax return .....

Label description (eg, salary or wages, work related car expenses, zone rebate) .....

Amount of adjustment \$ ..... Include or exclude (+ or -) ..... Claim type code letter (if required) ..... ➤ Refer to relevant claim type in Taxpack for code letter.







## Declaration

### Before you sign this form

Please check that you have provided true and correct information.

### Penalties

Please be aware that penalties may be imposed for giving false or misleading information.

### Privacy

The ATO is authorised by the *Taxation Administration Act 1953* to request your tax file number (TFN). We will use your TFN to identify you in our records. It is not an offence not to provide your TFN. However if you do not provide your TFN, your assessment may be delayed.

Taxation law authorises the ATO to collect information and to disclose it to other government agencies. For information about your privacy go to [ato.gov.au/privacy](http://ato.gov.au/privacy)

*I declare that:*

- *the information I have given in this amendment form is true and correct, including any attachments*
- *I have the necessary receipts and/or other records to support my claims for amendment*
- *I give authority to change my address to the postal address shown*
- *I have obtained the consent of my spouse to quote their TFN where this is given to support a claim for family tax assistance.*

**Signature**

**Date**

Day	Month	Year
[ ] [ ]	[ ] [ ]	[ ] [ ] [ ] [ ]
/ /		

## How to lodge your form

Keep a copy of this form and any supporting documents for your own records.

Mail the original form and supporting documents to:

**Australian Taxation Office**  
PO Box 3004  
PENRITH NSW 2740

